

Welcoming God Centred Thriving



The Anglican Parish of
Holy Trinity Lara with
Christ Church Little River

Annual Meeting Combined Reports

**For the year 1st October 2021 to
30th September 2022**



Held on Sunday 13th November 2022 at 11:30 AM

Reports for year ended 30th September 2022

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Annual Meeting Agenda 2022

Opening Devotion

Apologies

Reception of Minutes Annual Meeting 2021

Business arising from Minutes Annual meeting 2021

- Worship Service Times - that the regular service times of 10am at Holy Trinity Lara and 4pm at Christ Church Little River be adopted.

Reception of Parish Electoral roll

Report Presentations:

- Vicar
- Proceedings of Parish Council
- Wardens
- Financial and Budget
- Other Parish groups

Reception of all reports

Election of Wardens

Election of Parish Council

Election of Incumbency Committee

Election of Auditor

Any other Business of parochial interest

Minutes of Annual meeting 2021

Minutes of Annual Parish Meeting held on 7th November 2021 at Holy Trinity

Opening: Reverend Roxanne opened the meeting at 11.45 with a warm welcome to those present. She then read us 3 poems from “Seasonal Sonnets” by Malcolm Guite each with a reflection of where we are at the moment.

Attendance: Bill O’Brien, Wendy O’Brien, Carol Rumble, Warren Rumble, Robert Hanlon, Christine Hanlon, Perrine Body, Doug Body, Brenda Darcy, Philip Starks, Jenny Cunningham, Leon Pollard, Liz Hunter, Val Mawson, Annette Wendleman, Marj Barrowman, Gwyneth Wilson, Wes Wilson, Elizabeth Bate, Lee-Allan Urbanski, Wendy Leeke, John Leeke, Jennifer Zdravkovski, Arch Smith, Doris Smith, Rosemary Bascomb, Cynthia Roseburgh, Patricia Peart.

Apologies: Anne Faithfull, Gregory Medwell, Helen Glare, Marion Bennett, Garry Green.

Reception of Minutes of Annual meeting held November 2020

Moved: Annette Wendleman, Seconded: Jenny Cunningham “With the addition of Elizabeth Bate to the attendance list that these be accepted”

Business arising from the Minutes of the Annual meeting 2020

The production of a Parish Directory with names of our parishioners, their phone numbers, their postal and e mail addresses which was referred to Parish Council for a decision. It was approved and copies for the vicar, secretary, Warren Rumble and the office have been published. Privacy is of the utmost importance so these remain the only copies.

Reception of the Parish Electoral Roll

Moved: Carol Rumble, Seconded: Brenda Darcy

Report Presentations

Vicar: Taken as read. Roxanne expressed her thanks for how warmly she has been welcomed and is looking forward to the year ahead. She then showed us a short video from Synod, “Church Planting” which was very thought provoking.

Proceedings of Parish Council: Taken as read. Roxanne did express our thanks for all their work, to Cynthia Roseburgh and John Leeke, who according to Parish Council Governance rules, step down after their 6 year period of service on Council. They can return if they wish after a year’s break.

Wardens: Taken as read. The return of Warden Meetings the week before Parish Council meeting was noted as being very beneficial. Carol Rumble expressed thanks to the Wardens for the work they put into organising and carrying out the upgrade to the vicarage. Roxanne’s comment, “I love it” showed it was appreciated.

Financial and Budget: Before responding to questions Lee- Allan presented a short summary.

The past 12 months have been hard for us all.But we have managed to get through it, coming out the other side in a better position than most of us would have imagined.With the op shop trading one week then closed the next, one instance it was with only 2 hours notice. In all it was for quite a few weeks but we have paid all our accounts.....Paid extra on our loan, bringing the balance below \$20,000-. Our commitment to our Interserve family, Chris and Naomi and family, and Hayley Rumble through AFES continued. As did the regular yearly payment to Nungalinya through the Op Shop.Last year also found us without the regular income from the hire of the hall to the Karen and the rent from the vicarage whilst repairs were being completed for our new

vicar.....I and the Parish council are so thankful for the support you have all shown through your weekly contributions you have made to the church be it through the plate or direct to the church bank account. We are all hoping that you will continue to support us, with Roxanne at the helm as we move forward to what we are hoping will a more stable and fruitful journey together over the next 12 months.

Questions were answered on the budget in particular especially about some of the expenses like rates and utilities, mission and outreach being less than in the past. One reason for this was the fact that in moving from the fully itemised budget and refining items into many less categories some items would be included in another area. Parish Council, in accepting the budget, had noted that it would be looked at in 4 months to monitor how we were going in particular with the return to the equivalent of a full-time ministry salary.

Authorised Lay Minister: Taken as read.

Craft Group: Taken as read.

Lara Food Relief: Warren expressed his thanks to Denis Scott for filling in as co-ordinator when COVID lockdowns meant he was away in NSW much longer than planned. He also thanked the volunteers who so willingly took on extra shifts when age limits were also introduced because of COVID.

Hospitality/Social Events: Taken as read.

OP Shop Annual Report: Perrine Body expressed a special thank you to the volunteers and the important role they play in raising funds that enable us to offer full time ministry in our parish.

Lara Young Adults: Taken as Read

Reception of all reports.

Moved: Cynthia Roseburgh Seconded: Jennifer Zdravkovski

Nominations for Parish Council. Wardens & Incumbency Committee

The following people have nominated for the below positions

Wardens

Elizabeth (Libby) Bate

Garry Green

Patricia (Tricia) Peart

Parish Council

Jennifer Zdravkovski

Gregory Medwell

Leon Pollard

Lee-Allan Urbanski

Philip Starks

Jennifer Cunningham

Incumbency Committee

Patricia (Tricia) Peart

Garry Green

Gregory Medwell

The above appointments be confirmed Moved: Arch Smith Seconded: John Leeke

Election of Auditor

Moved: Lee-Allan Urbanski Seconded: Bill O'Brien

"That our auditor for a further 12 months shall be Alister Horne."

Any other matters of parochial interest.

Eligibility to be on Parish Council

Doug Body sought clarification as to the steps taken by Parish Council to ensure that what had happened to him over his election as a Parish Councillor and then finding out he was ineligible after attending a few meetings, did not happen again. Parish Council will look further into this at their first meeting.

Changing to a 10am church service at Holy Trinity

Jennifer Zdravkovski raised the possibility that Holy Trinity could trial a 10am service time whilst Christ Church is trialling 5pm services. Start date at Christ Church is November 28th with the trial running through to end of February. Some discussion.

Moved: Jennifer Zdravkovski Seconded: Carol Rumble "That Holy Trinity trial 10am services running parallel to the trial of 5pm services at Christ Church Little River." Carried.

Special event to thank volunteers.

Hospitality/Social events are planning to look at a social events calendar for the coming year beginning with a Dinner in the Hall on November 27th. This will be a thank you to all our volunteers from the op shop, food relief and our parishioners who assist in such broad and many ways from bible readings, scone making, hosting the book club, flowers, and so on. Limit will be 62, Jennifer will work on an invitation with replies essential either by Try Booking or a tear off return slip. There will be a box where anyone who wants to contribute towards the cost of the meal can but this is not essential.

Presentations

A special presentation was made to Bill O'Brien who has stepped down from his role as secretary of the Op Shop committee after 16 years with a gift for Wendy O'Brien as well.

Cynthia made a presentation to Roxanne thanking her for her work.

The meeting closed at 1.25pm with us all joining in "The Grace".

Bill O'Brien

Secretary

Parish electoral Roll

Names Recorded on Electoral Roll as of 20th October 2022 - Holy Trinity Lara

June ARMSTRONG	Wendy O'BRIEN
Marjorie BARROWMAN	William O'BRIEN
Rosemary BASCOMB	Patricia PEART
Libby BATE	Sylvia PDE
Marion BENNETT	Leon POLLARD
Anne CHASE	Jennifer RATCLIFFE
Joan COHEN	Cynthia ROSEBURGH
Brenda DARCY	Denis SCOTT
Paul Anthony DOLE	Gaye SCOTT
Anne FAITHFULL	Arch SMITH
Arleen Joyce FRISWELL	Doris SMITH
Helen GLARE	Philip STARKS
Christine HANLON	Coralene STEWART
Robert HANLON	Bronwyn THOMAS
Liz HUNTER	John THOMPSON
Marie KEOWN	Barbara THOMPSON
Sam KEOWN	Val TONKIN
Joy LEGGO	Robert TONKIN
John LEEKE	Lee-Allan URBANSKI
Wendy LEEKE	Annette WENDLEMAN
Lola LEWIS	Gwyneth WILSON
Ellen MARSH	Wes WILSON
Valerie MAWSON	Soraya WHITTLE
Gregory MEDWELL	

Names Recorded on Electoral Roll as of 20th October 2022- Christ Church Little River

Jenny CUNNINGHAM
Garry GREEN
Donna HINCHLIFFE
Peter JONES
May McCRAW
Brenda SIMS

Parish Statistics

Parish of

Holy Trinity Lara with Christ Church Little River

Church: Holy Trinity Lara with Christ Church Little River

Most of the responses received from parishes are included in the statistics section of the Diocesan Yearbook and are used by various people. In other instances, the information is used in research projects carried out by the diocese. Your co-operation is sought in completing the data being collected. In instances where records are not maintained, your best estimate would be appreciated.

WORSHIP

<p>1 a</p>	<div style="border: 1px solid black; background-color: #e0ffe0; padding: 5px; width: 40px; margin: 0 auto;">202</div>	<p>Number of public services wherever held* excluding weddings, funerals, private baptisms, services in residential facilities</p>	<p>3 a</p>	<div style="border: 1px solid black; background-color: #e0ffe0; padding: 5px; width: 40px; margin: 0 auto;">1515</div>	<p>Total Acts of Communion in public services* excluding private ministrations and services in residential facilities</p>
<p>b</p>	<div style="border: 1px solid black; background-color: #e0ffe0; padding: 5px; width: 40px; margin: 0 auto;">94</div>	<p>Number of public Sunday services wherever held excluding weddings, funerals, private baptisms, services in residential facilities</p>	<p>b</p>	<div style="border: 1px solid black; background-color: #e0ffe0; padding: 5px; width: 40px; margin: 0 auto;">1262</div>	<p>Total number of Sunday Acts of Communion excluding private ministrations and services in residential facilities</p>
<p>c</p>	<div style="border: 1px solid black; background-color: #e0ffe0; padding: 5px; width: 40px; margin: 0 auto;">50</div>	<p>Number of publicised services held in residential care facilities</p>	<p>c</p>	<div style="border: 1px solid black; background-color: #e0ffe0; padding: 5px; width: 40px; margin: 0 auto;">182</div>	<p>Total Other Acts of Communion including private ministrations and services in residential facilities</p>
<p>2 a</p>	<div style="border: 1px solid black; background-color: #e0ffe0; padding: 5px; width: 40px; margin: 0 auto;">22.4</div>	<p>Average weekly attendance at all Public services ** exclude weddings, funerals, private baptisms, services in residential facilities, Easter and Christmas</p>	<p>4 a</p>	<div style="border: 1px solid black; background-color: #e0ffe0; padding: 5px; width: 40px; margin: 0 auto;">81</div>	<p>Total attendance at Christmas Day/Eve services (Christmas Eve means after 5:00 pm)</p>
<p>b</p>	<div style="border: 1px solid black; background-color: #e0ffe0; padding: 5px; width: 40px; margin: 0 auto;">41.5</div>	<p>Average Sunday attendance** at all Sunday services excluding weddings, funerals, private baptisms, services in residential facilities, Easter and Christmas</p>	<p>b</p>	<div style="border: 1px solid black; background-color: #e0ffe0; padding: 5px; width: 40px; margin: 0 auto;">30</div>	<p>Total number of Acts of Communion at Christmas Day/Eve services (Christmas Eve means after 5:00 pm)</p>
<p>c</p>	<div style="border: 1px solid black; background-color: #e0ffe0; padding: 5px; width: 40px; margin: 0 auto;">N/A</div>	<p>Average weekly attendance at all non-English services ** exclude weddings, funerals, private baptisms, services in residential facilities, Easter and Christmas</p>	<p>5 a</p>	<div style="border: 1px solid black; background-color: #e0ffe0; padding: 5px; width: 40px; margin: 0 auto;">60</div>	<p>Total attendance at Easter Day/Eve services</p>
<p>* Include weekday and Sunday services ** Include children and Non Communicants</p>			<p>b</p>	<div style="border: 1px solid black; background-color: #e0ffe0; padding: 5px; width: 40px; margin: 0 auto;">46</div>	<p>Total number of Acts of Communion at Easter Day/Eve services</p>

MEMBERSHIP

6	53	No. on Church Electoral Roll presented at the Annual Parish Meeting	13 a	3	No. of continuing home/small groups
7a	3	No. of Infant Baptisms	b	19	Total No. of persons in continuing home/small groups per week
7b	1	No. of Adult Baptisms			
8	0	No. of children admitted to Communion			
9	2	No. of persons received into the Anglican Communion	14	Estimated no. of frequent attenders - including at weekly programs/worship services (excluding CRE)	
10	2	No. of Confirmations	a	0	Pre-school (0 - 5)
11	No. of funerals conducted:		b	0	Primary School
a	2	in the churches of the parish	c	0	Secondary School
b	1	elsewhere	d	1	Post Secondary (under 25)
12	No. of marriages conducted:				
a	1	in the churches of the parish			
b	0	elsewhere			

Vicar's report

As I reflect on the last 12 months, I thank God for bringing me to this place. Our first 12 months together was marked with much activity and excitement, and some sadness as we said “goodbye” to a number of significant people from amongst us. Our year started in Advent with the theme of “Restoration” following the long Covid season and also running as a precursor to our Vision Day in February. The Vision Day was very well attended with 30 people joining together to consider where we are today and where we needed to be heading as a people of God. Out of this day, we formed a team to craft a Vision and Values. These were presented to the congregation in draft form and, after a couple of iterations, Parish Council endorsed our new Vision of Welcoming, God Centred, Thriving and Values being Working Together, Relationships, Community Connection, Natural Environment and Meeting Christ in June. Over September and October we ran a preaching series on the new Vision and Values to further embed them in our worshipping community. Our next step will be to draft a Mission Action Plan for the next three years and I look forward to creating this with you over the coming months.

The Lenten period is usually a time of reflection and before we started, we had the return of the annual Shrove Tuesday Pancake evening at Christ Church Little River. Over a hundred community members turned out for a lovely Autumn evening and delicious pancakes. The appetite for community connection there seems to be well and truly alive. Our challenge is to discern how to tap into that and make the Word of God fully known. Our Lenten study was the meditation series on Forgiveness authored by +Philip Huggins and friends. We journeyed through this series and were even blessed that +Philip could join us one week. The Holy Week services were very special to me, being my first as Priest in charge, here with you. My thanks to everyone who participated in them, from liturgical contribution, to hospitality and to all the nuts and bolts behind the scenes.

With sadness over winter, we saw the departure of Doug and Perrine, and Jennifer. This effectively suspended our Youth ministry although, if we are to be entirely honest, this ministry had probably reached its natural conclusion. I am somewhat hopeful that the monthly Games Night, started this year by the Rumbles, might evolve to embrace a broader segment of youth in our community and may ultimately become a basis for ministry to this age group. We also said “goodbye” to Warren and Carol a few weeks ago as they moved to Riddells Creek to be closer to family.

This year has had more “ups” than “downs” however. We saw the magnificent return of the “Night at the Op Shop”; a wonderful Alpha program run in the hall with a table of women from Lifeway, triggering a conversation of ongoing cooperation to keep the Alpha program regularly delivered in our community; Confirmations and Receptions in June, and Baptisms have started again after a two year Covid hiatus. As I reviewed the Annual Statistics, I noticed the significant uplift in numbers of services and acts of communion, which while not yet at pre-Covid times, are definitely heading in the right direction.

My thanks to the Wardens and Parish Council who have worked so well together and supported me as I grew into the role and parish. This year Garry and Gregory step down for their sabbatical year following long term service on Parish Council and as Wardens and Treasurer, and we welcome the return of John Leeke and Cynthia after their sabbatical year.

There is much to look forward to as we embrace our Vision and Values and move into our future, trusting that God knows the way and will provide the harvest. My prayer is that we continue to engage with our community, the dominant grouping of which is young families, giving them opportunities to get to know Jesus, and let the Holy Spirit work in ways that only God can understand.

Blessings, Roxanne.

Proceedings of Parish Council 2022

Parish Council began the year with 6 members and 3 wardens. Meetings were held the 3rd Sunday of the month following church and some members joined via Zoom for the first few meetings. With the resignation of Jennifer Zdravkovski and Leon Pollard late in the year and the ill health of Jenny Cunningham we finished the year with just 3 members and the 3 wardens.

The combination of Rev. Roxanne working 5 days and Jennifer our Admin assistant working 12 hours worked well but with lots of things happening Roxanne was often working on what should have been her day off.

The minutes of Parish Council meetings are posted on the noticeboard in the Narthex and we began the practice of a council member reporting back to the congregation on at least 3 items in the week following the meeting.

What a busy year it was. The special Church Service to acknowledge the 50th Anniversary of the Consecration of the new church built following the loss of Holy Trinity Church in the 1969 Lara fires was finally able to be conducted by the Most Reverend Dr. Philip Freier on October 31st. Yes, we were still being impacted by COVID and so numbers were limited but many were able to join us via Zoom as well.

COVID meant we still relied on Zoom and even with the lifting of restrictions we continued to use Zoom as some of our parishioners felt more comfortable away from crowds. Parish Council agreed that the use of Zoom should remain long term. The I.T. system was upgraded so camera coverage is now better, we have a larger screen in the church. The older equipment has been hooked up to the hall system making that much better and was put to good use for the Alpha Program.

Early in 2022 we held a whole church planning day based on the “Re-imagining the Future” document where we looked at gathering information so that a later working party could come up with a Vision for our Parish and some underlying values. These were then put out to the whole congregation for comment, changes made including the addition of Bible verses for each of the values and then formally accepted by Parish Council at their June meeting. “Renew us by your Holy Spirit” at St. Alban’s Anglican in Hamlyn Heights (led by Dr. Teresa Parish) was attended by Roxanne, Leon, Philip and Libby as it was thought it might be useful in our forward planning.

Our July Mission month was once again very well supported. Naomi from our Interserve family joined us via Zoom with what was her first time of presenting. Chris was in the background minding children. Everyone was impressed with the way she spoke to us. We once again had Reverend Noah from the Mission to Seafarers, (followed by lunch) Hayley Rumble from AFES working at Ballarat Universities, Esther Cohen from Bushikori and a new addition was Prison Chaplin, the Reverend Rob Ferguson. Each of the groups they represented were given donations using a Mission envelope system at each service with Parish ensuing that at least \$500 was donated to assist with their work.

Service times at our churches were discussed at our last AGM and new times have been trialled. Services at Holy Trinity have been at 10am and those at Christ Church moved to 4pm. The first Sunday of the month became a service of Prayer and Praise followed by Lunch. Lunch to follow the combined service at Holy Trinity when there was a fifth Sunday in the month was also started.

Philip Starks, Leon Pollard and Reverend Warren Rumble have all been active in leading services and preaching and we thank them for their contributions to the life of our parish.

Parish Council endorsed the running of an Alpha Program with the 12 weeks coming to an end on September 28th. It was great to see that we were joined by the Lifeway Church who had a table of participants, and we had a young couple join in, following a request to have their son baptised.

We undertook the National Church Survey and are looking to use the results for our Parish as we develop our full Mission Plan based on our Vision and Values statements.

Record keeping and storage has been strengthened with the use of The Cloud.

A busy year, ups and downs but looking forward to drawing up our Mission Plan and spreading God's word in our community.

Libby Bate

Parish Council Secretary

Wardens' Report

With COVID still impacting on our church services and other activities for the first part of the Church year, we were thankful to have the use of Zoom for meetings especially as we were still getting to know our Priest in Charge, the Reverend Roxanne Addley. Warden meetings were usually held the week before Parish Council meetings and included the Treasurer. This enabled us to monitor the yearly budget given that we had the yearly stipend for the first time in more than 2 years and also we could have recommendations ready for the Parish Council.

Both Christ Church and Holy Trinity have grounds that are well cared for and attractive. Thanks to the volunteers who continue to ensure this is the case. The church buildings remain in good order. Christ Church repaired and updated their signage and at Holy Trinity two separate grants from Bendigo Bank, Community Bank, Lara District enabled the installation of a Defibrillator and later in the year the church office meeting room/sorting room changeover. The office was set up in the original meeting room and the office was turned into the sorting room. This involved a major upgrade of the telephone system and has worked out well for all involved.

During the year, new purificators were made from the old altar cloth and the baptism font was moved to the front right hand side of Holy Trinity with a prayer corner set up at the rear just in front of the exit door to the vicarage. The Holy vessels and furnishings at Christ Church are in excellent condition.

The trial of Church services at Holy Trinity at 10am and at Christ Church at 4pm has worked well with increased numbers at Christ Church on many Sundays. Continuing to use Zoom for our services has worked well enabling more of our congregation to be part of our services. A major upgrade of the I.T. system along with better camera coverage and a larger front screen will have long term benefits especially for special services like baptisms, weddings, funerals and Christmas.

With the resignation of our Admin assistant Jennifer, we have been interviewing for someone to fill the role and are hopeful that someone will take up that role later in October.

Progress has been made by the Diocese on the sale of the land at the rear of the op shop with draft plans presented to show possible boundaries and access from Curletts Road. This is moving very slowly at the moment. It is pleasing to note that we expect to complete repaying our loan to the Diocese in the year ahead for the building of the Op Shop and other works undertaken as part of the project.

Garry Green, Tricia Peart, Libby Bate

Church Wardens

Anglican Parish of Lara with Little River

Balance of Accounts at 30th September 2022

Balance of Accounts	30 Sept. 2022	30 Sept. 2021
ADF Access Cash 05009178	\$6,792.28	\$6,775.69
ADF Appd Building Fund 05009120	\$1,363.05	\$299.20
ADF Lt River Investment 443008659	\$5,361.77	\$4,837.55
ADF Parish Giving 05005195	\$3,509.94	\$904.10
ADF Vicarage Upgrade 05004543	\$19,143.79	\$7,900.67
Bendigo Bk Op Shop 137905048	\$10,706.73	\$7,031.82
Bendigo Bk Parish 137904702	\$17,386.67	\$34,936.33
Total Funds	\$64,264.23	\$62,685.36
ADF Parish Loan 444000637	\$5,462.37 DR	\$19,896.44 DR
Bendigo Bk Lara Carols 157805193	\$9,635.09	\$7,635.09
Bendigo Bk Lara Food Relief 152286019	\$7,679.58	\$15,282.02

Anglican Parish of Lara with Little River

Profit and Loss Report for 1st October 2021 to 30th September 2022

Income		
Collections Online/Bank Direct Credits	\$	42,539.65
Collections Open Plate	\$	22,728.95
General Donations	\$	2,350.00
Hall Hire	\$	4,296.00
Income from Baptisms	\$	400.00
income from Funerals	\$	1,620.00
Income from Weddings	\$	400.00
Interest Income	\$	62.64
Mission Donations	\$	3,396.55
Other Miscellaneous Activities /Fundraising	\$	2,094.28
Total Income	\$	79,888.07
Expenses		
Assessment	\$	23,725.13
BankCharges and Loan Interest	\$	1,462.06
Charitable Contributions	\$	7,658.40
Church Repairs and Maintenance	\$	7,208.69
Energy	\$	6,896.01
Insurances	\$	15,398.24
Ministry	\$	3,476.58
Mission Giving	\$	7,658.40
Office	\$	6,153.33
Rates and Rubbish Removal	\$	1,230.19
Salary and Stipend	\$	67,251.06
Staff costs	\$	17,857.68
Total Expenses	\$	165,975.77
Net Profit	-\$	86,087.70

Holy Trinity Lara with Christ church Little River Opportunity Shop Profit and Loss Report 1st October 2020 to 30th September 2021

Income	2022	2021
Contra		\$972.80
Daily Sales	\$53,347.22	\$39,656.81
Eftpos	\$61,371.83	\$49,463.55
Melbourne Cleaning Cloths	\$2,070.55	\$1,690.15
Total Income	\$116,789.60	\$91,783.31
Expenses		
Bank Charges	\$1,260.60	\$1,030.23
Charitable Contributions	\$4,067.45	\$3,000.00
Op Shop Equipment	\$2,120.01	\$1,010.86
Op Shop Expense	\$2,884.17	\$3,537.56
Council Rates	\$2,343.25	\$2,396.27
Telephone	\$517.97	\$267.80
Total Expenses	\$13,193.45	\$11,242.72
Net Earnings	\$103,596.15	\$80,540.59

Lara Combined Churches Carols

Profit and Loss Report 1st October 2021 to 30th September 2022

	2022	2021
Income		
Church Donations	\$2,000.00	\$800.00
Total income	\$2,000.00	\$800.00
Expenses		
	nil	nil
Net Income	\$2,000.00	\$800.00

Lara Food Relief

Profit and Loss Report 1st October 2021 to 30th September 2022

Income	2022	2021
Grants and donations	\$850.00	\$8,836.00
Total Income	\$850.00	\$8,836.00
Expenses		
Fuel Vouchers	\$475.00	\$100.00
Geelong Food Relief Vouchers	\$760.00	\$225.00
Lara Pharmacy	\$185.30	\$89.60
Lara Butchers	\$1,009.53	\$705.29
Supermarket Goods	\$5,298.48	\$2,368.05
Other Expenses	\$79.23	
Total Expenses	\$7,807.54	\$3,487.94
Net Income	-\$6,957.54	\$5,348.06

Treasurer's Report

I would firstly like to thank the great bookkeeper that has done most of the work this year. (no name mentioned, but you all know who I am talking about)

As was the case last year it is the same this year that most of our giving is via direct debit. We still collect some money via open plate and envelopes. Thank you to all those who have contributed via any of these means.

Over the past 12 months a total of \$100,000- was transferred to the Parish from the Op Shop (an increase of \$25,000 from 2021). The parish loan that we took out a number of years ago for the rebuilding of the Opportunity shop and parish office, was \$205,000- the balance as at the end of the church year was \$5462.37. This we will pay out in full in 2023. This a magnificent result is due to the contributions made by the entire parish, whether it is in the form of weekly giving, time given to help with the Op Shop, helping with the fund raising events, rosters, morning tea. No matter how small every little bit helps.

We are so grateful to the volunteers who come along to our Op Shop, day after day, week after week. For some it may only be a couple of hours a week and others up to 20 hours, thank you so much, the time you so freely give is appreciated by us all. Well done everyone! If it wasn't for the Op Shop, our volunteers, and the generous people of Lara with all their donations, we would not be where we are today.

Over the past year we have given to numerous missions, we have increased the amount given (from the previous year) through your generosity. They include but are not limited to Interserve, AFES, Nungalinya, CMS, Bushikori, Ministry in Prisons and the Mission to Seafarers. The support the parish gives to these organisations is far reaching and helps so many others. Whenever there is a call out by the parish for these donations to these good causes, there is no hesitation from all to give. Thank you!!

My thanks to you all for the support you have given me (and my wonderful bookkeeper) over the past 12 months.

Gregory Medwell
Treasurer

Independent Auditors report

INDEPENDENT AUDITOR'S REPORT

To the Churchwardens of the
Parish of Holy Trinity Lara with Christ Church Little River

I have audited the provided financial reports of the Parish of Holy Trinity Lara with Christ Church Little River (The Parish), which comprises the Income and Expenditure Statement for the year ended 30 September 2022, and other explanatory notes and the Churchwardens' Declaration.

Churchwardens' Responsibility for the Financial Report

The Churchwardens of the Parish are responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies which form part of the financial report, are appropriate to meet the financial reporting requirements of the *Parish Governance Act 2013* (as amended) and are appropriate to meet the needs of the users.

The Churchwardens' responsibility also includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

An auditor's responsibility is to express an opinion on the financial report based on an audit. No opinion is expressed as to whether the accounting policies used are appropriate to meet the needs of the users.

I conducted the audit in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment; including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error.

In making those risk assessments, an auditor considers internal control relevant to the Parish's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Parish's internal control.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to the Parishioners for the purpose of fulfilling the Churchwardens' financial reporting requirements¹. I disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates, to any person other than the Churchwardens, or for any purpose other than that for which it was prepared.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

In conducting my audit, I have complied with the independence requirements of the Australian professional accounting bodies.

Auditor's Opinion

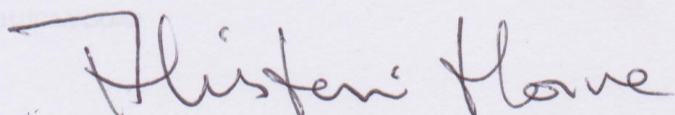
In my opinion the financial report presents fairly, in all material respects, the financial position of the Parish as at 30 September 2022, and of its financial performance for the year then ended in accordance to the financial statements.

Basis of Accounting

The report has been prepared for the purpose of fulfilling the financial reporting responsibilities under the *Parish Governance Act 2013*. As a result, the financial report may not be suitable for any another purpose.

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Yours faithfully,



Alistair Horne OAM FCPA 719447
Melbourne
15th October 2022

¹ **Parish Governance Act 2013 (as amended) Sect. 34. Parish funds** (1) The churchwardens have responsibility for the proper keeping and management of all parish funds and must maintain adequate and accurate accounting records of the parish's financial transactions.

Proposed Budget for the Anglican Parish of Lara with Little River

	2020	2021	2022	2023
Income				
Parish Giving	\$51,436.00	\$52,000.00	\$67,000.00	\$65,000.00
Mission	\$1,960.00	\$2,160.00	\$2,200.00	\$3,000.00
Op Shop	\$84,000.00	\$110,000.00	\$102,000.00	\$120,000.00
Donations/Grant/Fundraising	\$29,746.00	\$30,000.00	\$4,000.00	\$4,000.00
Rental/hall hire	\$23,500.00	\$10,000.00	\$5,040.00	\$7,000.00
	<u>\$190,642.00</u>	<u>\$204,160.00</u>	<u>\$180,240.00</u>	<u>\$199,000.00</u>
Expenses				
Stipends & Salary	\$85,190.00	\$94,550.00	\$94,600.00	\$103,838.80
Rates and Utilities	\$14,290.00	\$14,870.00	\$8,560.00	\$9,416.96
Mission and Out Reach	\$13,500.00	\$14,400.00	\$13,300.00	\$12,191.60
Assessment & Office	\$28,000.00	\$28,580.00	\$30,152.00	\$30,428.55
Maintenance	\$4,600.00	\$30,000.00	\$7,720.00	\$7,567.20
Other	\$2,600.00	\$2,800.00	\$7,900.00	\$5,509.72
Insurance	\$9,700.00	\$14,000.00	\$14,700.00	\$15,449.70
Interest and Bank Charges	\$3,500.00	\$1,560.00	\$1,800.00	\$7,891.80
	<u>\$161,380.00</u>	<u>\$200,760.00</u>	<u>\$178,732.00</u>	<u>\$192,294.33</u>
Surplus	\$29,262.00	\$3,400.00	\$1,508.00	\$6,705.67

Notes on Budget

Income

- Parish giving includes Direct Credit, Open plate and Envelope giving
- Mission income is donated from individuals to be forwarded on to our Mission Partners such as Bushikori etc
- Op Shop includes weekly sales in Op Shop, Work for the Dole & Melbourne Cleaning Cloths
- Donations/Grants/Fundraising are funds given for the Loan, grants from other sources

Expenses

- Stipend and salary- payments for vicar and administration support
- Rates and Utilities- Council rates and Gas, power and water
- Mission Outreach -Food cupboard, carols, payments to Nungalinya & Interserve and other missions, ministry costs
- Assessment and Office- Assessment, Photocopier, telephone
- Maintenance- Op shop, fire equipment
- Other- fund raising and miscellaneous expenses

Authorised Lay Minister

This year I joined the liturgy planning team along with Warren, Noel and Leon. My contributions to the outcomes of liturgy planning have been on the preaching roster, where my approach as always is to convey a sense of personal response to the gospel message and what discipleship means for us today, providing live music with the clarinet every third Sunday of the month, and leading Praise and Prayer on the first Sunday of the month when needed. It is my prayer that God will provide additional suitable instruments to join me in live music contribution to worship.

After the Melbourne lockdowns finished, I followed up my plan to provide a study on 1 Peter, and I thank my home group for their interest in that. After that, another study was begun on Acts, but shelved until after my new wife and I have settled into Lara living.

Revd Roxanne has asked me about resuming an evening service every first Sunday of the month at Costa House. I have completed an application for NDIS clearance as required. I am not yet sure when that will come through or when I will be allowed back into Costa House.

Another contribution to outreach ministry was as table co-host with Wendy Leeke on Alpha. Healthy discussions with people seeking a connection ensued, and from that there is interest from the participants to repeat the program at a later date, and to consider either baptism or reception as an Anglican.

My lay minister's licence expires at the end of the year and Parish Council has approved their acceptance of its renewal. I thank Revd Roxanne for the opportunity I have to exercise lay ministry in the parish and the congregation for their acceptance of it.

Philip Starks
Authorised Lay Minister

Craft Group Annual Report

Finally things have settled down to what is now taken as "normal"! As we seem to have found a new appreciation of the being with friends and others we decided to make our meetings weekly, so meeting in the church hall on a Thursday afternoon from 1pm to 3pm, and leaving sometimes much later.

We continue bringing our own particular crafts to work on and following each other's journey as they complete their article and moving on to try something else. There are times that we may just sit and join in the chit chat of the day, without actually doing any crafting and that is fine as well. Our group has grown over the past year and if all were to attend at the same time we could have 11/12 members.

Please feel welcome to join us at any of our craft group get-togethers.

LeeAllan Urbanski

Lara Food Relief

Welcome to our Annual Report on the 10th year of Operation, providing food and other services to our local community, for those who find themselves in need.

As reported in last year's report, our number of clients coming for help stabilised and did not grow during the Pandemic over the 18 months 1st March 2020 to 30th September 2021. For many reasons I think because of government package assistance during the pandemic, we slowed down a little bit. But since rising prices have hit us all, we have bounced back to a stronger record of assisting those in need.

As has been my practice since January 2018 when the Parish Council appointed me to take over from Helen Glare after 5 years as the Co-Ordinator, for the 2nd time I culled the client record cards removing from the file system clients who have not been assisted in the last 2 previous years. In 2020, 21 Clients Records were removed and this time in 2022 I removed 60 Clients Records. The Food Relief began in 2013, after the Blessing and Dedication of the extensions of Holy Trinity for the purpose of Mission, by Bishop Phillip Huggins on Sunday 28th August. Helen has recorded in previous reports of the slow growth of the Food Relief, in line with other food banks in the Greater Geelong Area. The new Clients each year reads as follows – 2014 – 9, 2015 – 5, 2016 – 12, 2017 - 17, 2018- 25, 2019 - 32 (Covid began). 2020 - 17, 2021 -36 and this year 2022 - 29. So far with 3 more months until calendar year end. Fortunately, our Client base is sitting at 105 who we have assisted in the last 2 years. I say fortunately because many clients have been helped by us for a short time just when they needed assistance at a crucial period in their lives.

In September last year when I was interstate and not allowed to re-enter Victoria because of Covid Border Regulations, my stand-in Co-Ordinator Denis Scott began a new recording system of not just recording the number of Clients attending on a Monday, but asking how many we were feeding, the number of Adults and Children and after returning we continued with this system instigated by Denis. For our reporting period 1/10/2021 to 30/9/2022 the figures show that we had 256 Clients, feeding a total of 359 Adults and 324 Children, making a total of 653 fed by the Lara Food Relief. These clients are people of many different backgrounds. They come from a variety of family structures.

CONGRATULATIONS to our 14 volunteers who have assisted during this year. Thank you all, you are all appreciated.

In mid-December 2021, we made up 35 Christmas hampers which contained Christmas fare. A big thank you for the staff of MACS and members of the Lara Beta-Pi-Master Chapter and also the many donations of Christmas fare from these groups and others, as well as many individuals. Our local community continues to support the Food Relief so well: local community organisations and individuals and we thank them most sincerely for their generosity. We especially thank the Lara District Community Enterprise (Bendigo Bank), Lara Meats, Lara Rotary, Lions Club of Lara, Lara CWA, Lara Natural Health, MACS, Geelong Central Fidelity Club, and Lara Girl Guides. Holy Trinity Congregation members as well as members of other Lara Churches and many individuals have helped us keep our pantry supplied for our clients. A big thank you to you all.

We remain a member of the Geelong Food Relief Centre and use their voucher system for items we do not keep in our pantry. Since the building of the New Geelong Food Relief Barn, we are able to pick up more items that we stock weekly, but because of storage availability, I have been only going each fortnight or monthly. We are also members of GFAN (Geelong Family Assistance Network). Apart from food, we also help with Apco gift cards for fuel and Medical Scripts from our local Pharmacy and referrals to other organisations.

Each Monday of 46 weeks of the year we have 3 volunteers rostered on during our open hours of 10am and 1pm. We are not open on Monday Public Holidays.

I thank the Holy Trinity Church family for the support and pleasure of being the Co-Ordinator for the last year 4 years. Thank you all.

Revd Warren Rumble
Co-Ordinator.

Hospitality/Social Events report

COVID continued to impact some of our activities. We were able to make adjustments, like having only 6 at a table for sit down meals to allow for social distancing and have servers wearing masks putting food on to plates as our guests passed the main serving table. We continued to have wrapped biscuits for morning tea after church until the new year.

The lunch after our 50th Anniversary of the consecration of our new church with Archbishop the Most Reverend Dr. Philip Freier and his wife Joy was an enjoyable time for all. In March we were able to hold our “Beetle” afternoon, held over from the anniversary celebrations and all agreed that it was worth holding this type of event annually.

Our “Thank you Dinner” with an Australian theme, for all the volunteers in the Parish was well attended and we thank our local butcher Andrew at Lara Quality meats for donating the chicken and ham for the meal.

Pancakes at Christ Church on Shrove Tuesday returned to the calendar of events with a large gathering enjoying savoury and sweet pancakes.

The Games nights on the 4th Saturday of the month, starting at 4 and including Pizza for tea, grew in popularity. The Dine out Club, once a month, became a great event with an average of 12 attending. It proved a great chance to get to know one another better and was also a way of supporting our local cafes/restaurants who had been impacted by COVID.

Lunches at Holy Trinity after the first Sunday of the month services with people from the congregation providing the food were also a great time of fellowship. Lunch to follow the service where there was a 5th Sunday in the month were also introduced. With a combined Christ Church and Holy Trinity Service at 10am these were a chance for the whole parish to enjoy fellowship together. We were joined for lunch by members of the Lara Uniting Church who had met with us for our May Service on the 5th Sunday.

A Wine and Cheese Night with Lou providing wines for tasting was well received with some people from outside our congregation attending.

We catered for all the Alpha sessions providing tea/coffee and savoury and sweet supper items as well as lunch for the Holy Spirit Day held at 40 Osterlund Court.

Our committee is down to 3 and it would be good to have a couple of new members to share the planning load as we hopefully return to a normal year where we can have additional social events especially those where we reach out to the broader community.

Libby Bate

Op Shop Annual Report

The Op Shop has, thankfully, been able to conduct more consistent hours during the year. This has also seen the return of many of our volunteers who had been unable to work during the previous year owing to Covid, vaccination regulations and lockdowns. Rev'd Roxanne has kept us informed of any changes to regulations coming from the diocese.

We have accepted an abundance of donations which has caused storage issues and the reasoning behind a lot of sales throughout the year. Mainly half price sales storewide but there were sales for winter coats, glass wear, CDs and DVDs, toys, menswear, general clothing and books. Marion started taking books to the Lara Railway station for their swap program and it was suggested a bookmark with the Church identification and service times be put in each book. We took part in a craft market at the Lara Community Centre and only sold approx. \$58.00 worth of craft items. The most successful of the sales was the glass wear. We continue to promote our sales through the Holy Trinity Facebook page.

All our volunteers undertook the safe ministry training which was delivered in a pleasant and positive manner. We haven't enlisted any new volunteers for some time now but do need them for the afternoons as many of our volunteers tend to prefer working in the mornings.

In response to a concern sent through an email we have a draft of a Code Of Conduct but haven't been able to vote upon it as yet. It is up for discussion on the agenda of the committee meeting following the AGM.

As mentioned earlier, the storage issues are ongoing but the delivery of donations has improved with the relocation of the sorting room where the Vicar's office became the sorting room and the Vicar moved into the meeting room. This has proved to be a good move and the volunteers now have better access to the donations as they are put onto the shelving lining the walls. Two tables that are height adjustable were purchased for volunteers to work at, thus avoiding WH&S issues.

We have been offered a storage container free of charge to replace the one that we pay a monthly hire cost on and are waiting for its arrival at the time this report is written.

Our income over the year has been consistent with some very good days bringing in around \$700.00 + Please see the treasurers report for exact figures.

This year the shop has been run by 4 shop managers and have been meeting regularly as a group with Lyn Ratcliff (WHS and Child Safety) and myself (Secretary) The day managers communicate via a communication book and have done a great job throughout the year. Thank you to all of you.

In the year coming it is planned to have an events calendar that will see the planning of sales, promotions and events based around the time of the year ie. Racing carnival, Easter, Book week etc. This will again aid in the advertising and to ensure all in the shop know which sale is on and how long it will go for.

September 29th 2022 saw the return of “A Night at the Op Shop” it was great to have that social side of the shop return. We had 116 shoppers come through the door, in feedback I have had is that some shoppers were surprised at the quality of our goods, the prices and of course the supper.

We now look forward to holding the end of year functions.

Liz Hunter

Secretary

Nominations for Parish Council, Wardens & Incumbency Committee

As of November 6th, 2022

Wardens

Elizabeth (Libby) Bate

Marion Bennett

Philp Starks

Parish Council

LeeAllan Urbanski

John Leeke

Cynthia Roseburgh

Incumbency Committee

William O'Brien

Elizabeth (Libby) Bate

Cynthia Roseburgh

RIP
Ivan Fairchild
Dawn Teesdale
Kevin Butterworth
Win Humphries
Joan Wilks



The Anglican Parish of
**Holy Trinity Lara with
Christ Church Little River**